

# **Lakeview College of Nursing**

## **2020 Fall Re-Opening Guidelines**

### **General Health & Safety**

- Faculty, staff, and students will receive training on COVID-19 related safety measures.
- Faculty, staff, and students will be required to self-monitor symptoms and be required to stay at home and obtain a medical evaluation if they are showing signs and symptoms of COVID-19.
- Wide-scale absences of faculty, staff, and students will be noted and brought to the attention of the local public health department.
- Appropriately worn cloth face coverings will be mandatory across campus – entering the building, classrooms, hallways, labs, and study areas. It is highly encouraged to leave the face covering on until you enter your vehicle. Lakeview College of Nursing is providing one cloth mask to all students, faculty, and staff. Students should consider having additional cloth masks to reduce the need for daily washing of their Lakeview issued cloth mask. There will be additional Lakeview masks available for purchase.
- Minimize outside visitors that are not on campus for College business.
- Common areas (student study areas, lounges, conference rooms) will be cleaned/disinfected regularly, and hand sanitizer will be available. The use of these common areas will follow State guidelines.
- Sanitation stations will be available in common areas (hand sanitizer, wipes, and disinfectant spray).
- High-touch surfaces such as door handles, copiers, will be cleaned/disinfected regularly.
- It is already a requirement for faculty and students to have up-to-date immunizations, and it is highly suggested for staff.
- Flu shots will be mandatory (unless you have received a waiver due to an exemption) for all students, faculty, and highly recommended for staff. Flu shot information will be forthcoming.

### **Instruction**

- ❖ Sanitation stations will be available in all classrooms, labs, and common areas (hand sanitizer, wipes, and disinfectant spray).
- ❖ Appropriately, worn cloth face coverings and 6-feet physical distancing will be mandatory in all classrooms, lounges, and study areas.

### **Theory/Lecture**

- A mixture of in-person and remote synchronous instruction will be used for the fall semester. This means fall semester classes *will be conducted face-to-face in the classroom* with faculty having the capability of doing sessions remotely if needed. (*Danville first semester students only* will operate in a hybrid (virtual and in-person) class structure with a rotating schedule to accommodate smaller class sizes – more explanation at orientation).

- Faculty will be ready to move all aspects of courses online with synchronous learning, later in the semester if necessary. Synchronous learning is remote learning in real-time, for example – class is Monday 1-4, students will be online virtually at the same time).
- The guidelines on 6-feet physical distancing and facial masks will be mandatory as well as no more than 50 in a room at one time.
- Students who have been exposed or have symptoms of COVID-19 must immediately contact Dr. Stuckey.
- Courses and classroom schedules have been slightly adjusted to create physical distancing, safer traffic flow, and timely sanitation.
- Accommodations will be made, where possible, for vulnerable or at-risk groups, and for students unable to be on campus due to COVID-19 exposure or symptoms.

### **Lab and Clinicals**

- Labs and Clinicals will be in-person as scheduled.
- Students will need to stay home if they are not feeling well and will be sent home if they begin to show COVID-19 symptoms. Students must communicate with their clinical instructor and course coordinator before the absence.

### **Campus Life**

- The size of gatherings will be limited to 50 persons with social distancing and facial coverings. (More details on each event will be forthcoming)
  - ❖ New Student Orientation – Charleston, August 18 and Danville, August 20
  - ❖ White Coat Ceremony, conducted in the classroom by groups and dates will be announced in class. Students only in attendance and it will be broadcasted live via Facebook for families and friends.
  - ❖ Research Day, November 6, will be conducted virtually.
  - ❖ Commencement TBD.
- Personal travel – Students who travel to a high-risk area identified by the CDC or IDPH must meet with Dean Stuckey to discuss the return to campus.

### **Testing and Notification**

- Lakeview will follow the guidance of IDPH and our local health department(s) if they determine that surveillance testing becomes necessary for a specific location.
- In coordination with the local public health department(s), monitoring, tracking, and tracing positive cases identified on campus may be necessary to help notify individuals at risk for infection and to lessen the spread.
- COVID-19 testing is available throughout the community
- Local public health departments will be provided test results based on required local, state, and federal regulations.

## Employees

- Faculty and staff will continue a phased-in return to work that began in June and will be completed by August 17.
    - June 1 - Staff returned to campus 2-days a week and 3-days teleworking with staggered schedules.
    - August 10 – Staff will return to a 5-day work week.
    - August 17 – Faculty will return to work for faculty in-service week.
    - August 24 – Semester begins.
  - Individual offices will be issued hand sanitizer and wipes to clean areas as needed.
  - Appropriately, worn cloth face coverings will be mandatory in hallways, classrooms, and labs. Face coverings may be removed in individual offices but back on when someone enters the office.
  - President Mingee and Dean Stuckey will work with employees on appropriate workplace spaces, potentially including remote work, alternative work schedules, special PPE, and/or physical alterations to work environments.
  - Employees will be told to stay home if they are not feeling well and will be sent home if they exhibit COVID-19 symptoms. Faculty who have been exposed or have symptoms must contact Dr. Stuckey, and staff must contact President Mingee.
  - All business travel will be reviewed on an individual basis—virtual workshops and conferences are encouraged.
  - Personal travel – Employees who travel overnight or to a high-risk area identified by the CDC or IDPH must meet with Dr. Stuckey (faculty) or with President Mingee (staff) to discuss the return to work.
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Lakeview College of Nursing trusts that all faculty, staff, students, and visitors alike — will ultimately take responsibility for their own health and safety and act in a manner that demonstrates respect and consideration for those around them. We are committed to keeping our College community healthy and safe and will remain flexible as new information emerges and guidelines change, and we will respond accordingly. Federal and state authorities may force further modifications that could alter our current plans.

