



**2023**

**ANNUAL CAMPUS SAFETY AND SECURITY  
REPORT**

*2020-2022 Crime Statistics*

**Lakeview College of Nursing**

**Danville and Charleston  
Illinois**

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# CAMPUS SAFETY AND SECURITY REPORT

## INTRODUCTION

The Jeanne Clery Disclosure of Security Policy and Campus Crime Statistics Act (Clery Act) is a federal law requiring colleges to disclose specific information about certain campus crime and security and safety policies participating in Title IV student financial assistance. This annual report includes reportable data from the previous three calendar years and must be publicly available by October 1 of the following year.

Lakeview College of Nursing aims to provide a safe, secure, and welcoming environment. The purpose of this report is to alert you to the types of incidents you could encounter during your attendance at Lakeview College of Nursing and provide valuable crime prevention, safety, and emergency response information so you can participate in creating a safer college community by being educated in all of these areas.

The crime statistics in the report reflect the number of incidents reported to the various authorities in the Danville and Charleston areas. The information also includes institutional policies concerning the Students' Right-to-Know, alcohol and drug use, crime prevention, crime reporting, crimes, sexual assault, and other matters. Students, Faculty, and Staff are encouraged to be aware of crime prevention measures and responsible for their safety, security, and others.

Fire Safety - The Higher Education Act for fire safety regulations only applies to institutions with on-campus student housing.

- Not applicable – Lakeview does not have any on-campus student housing.

**A printed copy of the report may be obtained by writing or visiting the College:**

**Lakeview College of Nursing  
President's Office  
903 North Logan Avenue  
Danville, Illinois 61832**

**president@lcn.edu**

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## LAKEVIEW COLLEGE OF NURSING

### CLERY ACT DEFINITIONS

**Campus Security Authorities:** 34 CFR 668.46(a)

While not defined in the statute, regulations provide that Campus Security Authorities (CSAs) include campus police or security department personnel, individuals with security-related responsibilities. The definition At 668.46(a)(iv) states that a CSA may also include an official "who has significant responsibility" for student and campus activities.

**Clery Geographical Location:** Lakeview College of Nursing is required to track and record crime by all locations. The three categories of locations subject to reporting are On-Campus, Non-Campus Buildings or Properties, or Public Properties.

**On-Campus:** Any building or property owned or controlled by Lakeview College of Nursing within the same reasonable contiguous geographic area and used by the institution in direct support of, or a manner related to, the institution's educational purpose.

On-campus buildings— owned and controlled by Lakeview College of Nursing are:

- 903 and 909 N. Logan Avenue, Danville, Illinois
- 580 W. Lincoln Avenue, Charleston, Illinois

**Non-Campus Buildings or Property:** Any building or property owned or controlled by a student organization that the College officially recognizes. Any building or property owned or controlled by Lakeview College of Nursing is used in direct support of or in relation to the institution's educational purposes, is used by students, and is not within the same reasonably contiguous geographic area of the institution.

- Not applicable – Lakeview does not own any non-campus buildings or property.

**Public Property:** All public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, another thoroughfare, or parking lots, and is adjacent to the facility owned or controlled by the College is if the College uses the facility in direct support of, or in a manner related to the College's educational purpose.

*Lakeview College of Nursing does not have on-campus housing, dormitories, or other residential facilities for students on campus.*

Lakeview College does not have an on-campus security department. Lakeview provides for the safety and security of students, faculty, and staff through a variety of services at Lakeview College of Nursing, Danville Police/Fire Departments, and Charleston Police/Fire Departments; services include but are not limited to:

- patrolling college buildings, grounds, and parking lots
- checking streets, sidewalks, and grounds for hazardous conditions
- periodic checking of fire extinguishers located on the campus(es)
- performing safety/security checks of college buildings, including doors, locks, elevators, corridors, and stairways
- reporting all incidents, crimes, accidents, and injuries or damages to property to the appropriate authorities
- periodic surveillance of on-campus areas and building and parking lots

## **REPORTING SUSPICIOUS ACTIVITY, INCIDENTS, CRIMES, AND EMERGENCIES**

As a Lakeview College of Nursing community member, you must promptly report a crime, suspicious activity, or other emergencies on campus to the appropriate College officials. *Should you become a witness to or victim of a crime, immediately report the incident to local law officials, the Title IX Coordinator, the Dean of Nursing, and/or the College President.*

The College President will be notified of all incidents.

### **POLICE/FIRE EMERGENCY 911**

Title IX Coordinator	217-709-0939
Dean of Nursing	217-709-0945
College President	217-709-0923

	<b>DANVILLE</b>	<b>CHARLESTON</b>
Police Non-Emergency	217-431-2250	217-348-5221
Fire Non-Emergency	217-431-2250	217-345-2132

When making a report of the incident, you will be asked to provide the following:

- Description of the incident
- Date, time, and location of the incident
- Description of the persons or vehicles involved in the incident
- Details regarding who was notified about the incident
- All parties involved in the incident.

The Report of Incident Form can be found - at [http://www.lcn.edu/incident\\_report/form](http://www.lcn.edu/incident_report/form)

## **REPORTING OFF-CAMPUS CRIMES**

Lakeview College of Nursing encourages anyone who witnesses or has been a victim of a crime to immediately report the incident by 911 or for a non-emergency, 217-431-2250.

## **CAMPUS ACCESS**

Electronic key fobs are issued to students who are enrolled. Key fobs are programmed with various access times to building(s) and internal areas.

### **DANVILLE**

The Danville building hours (excluding days when the College is closed)

Monday – Thursday, 7:45 a.m. to 4:30 p.m.

Friday 8:00 a.m. to 3:00 p.m.

Summer hours may vary – check with the office to determine staff availability.

Building access is limited in the evenings, and extended hours will be communicated.

Changes in building access will be communicated as needed.

### **CHARLESTON**

The Charleston building hours vary (excluding days when the College is closed)

Monday – Thursday (check with the College)

Friday – closed.

Summer hours may vary – check with the office to determine staff availability.

Building access is limited in the evenings, and extended hours will be communicated.

Changes in building access will be communicated as needed.

Check the Academic Calendar for days the College is closed.

When the College is closed, it is locked, alarmed, and monitored.

## **TIMELY WARNINGS**

Lakeview College of Nursing works diligently to keep our campus safe. Students, faculty, staff, and campus visitors are encouraged to promptly report all crimes and emergencies to help provide accurate and timely warning notices to the College community when necessary. Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the College community and individuals, the Administration may communicate the notices by several methods to provide the college community with more immediate notification.

If a situation is considered a serious or continuing threat to the College, a campus-wide "timely warning" will be issued in the judgment of the College President or the local Police Department.

Anyone with information that warrants a timely warning should report the circumstances to the College President at 217-709-0923, the Dean of Nursing at 217-709-0945, or after hours at 217-497-1271.

## **Communication**

Please be aware of these methods of communication for timely warnings:

- **Email** to all students, faculty, and staff via their LCN-assigned email address will provide more detailed information about an emergency or College closing.
- Information will be available via the **College website** and/or **Facebook Page**.
- Information *may* be announced as deemed appropriate via **WCIA-TV, WICD-TV, WIXY/WLRW/Oldies 95/Xtra 99, and WAND-TV**.
- **SONIS text-messaging system** alerts student and employee subscribers via cell phones to an emergency or important communication. The messages are short. To know how to subscribe or for additional information, please see the web page: [www.lcn.edu/SONIS](http://www.lcn.edu/SONIS). Further information is provided by email instructions sent out every semester.

## **SURVEILLANCE CAMERAS**

Lakeview College of Nursing has several security cameras placed in locations throughout the Danville and Charleston campuses and parking lots and is monitored by several departments. An off-site alarm company monitors the Alarm system at both locations.

## **CRIME LOGS**

Crime Logs record criminal and alleged criminal incidents reported to the President's Office. [Note: Daily Crime Logs are mandatory for institutions with campus police or security departments; therefore, Lakeview is not required to keep *daily* crime logs.]

## **ALCOHOL AND SUBSTANCE ABUSE-FREE CAMPUS**

Lakeview College of Nursing is committed to providing a safe and secure campus by maintaining a drug-free environment. As an academic and health institution, it is crucial to curb the abusive and illegal use of drugs and alcohol.

In compliance with the Drug-Free Schools and Communities Amendments of 1989, the College disseminates information to all students and employees regarding the dangers of substance abuse through the publication "A Student Guide: Campus Regulations, Information, and Resources About Drugs and Alcohol Use and Abuse." The Student Guide details campus regulations regarding using/abusing these substances and disciplinary actions for violations. Substance Abuse Education is also incorporated into several required and elective courses in the College curriculum. Please visit <http://www.lcn.edu/drug-alcohol-abuse-prevention>.

## **FIRE/EXPLOSION PLAN**

***Familiarize yourself with the locations of Fire Alarms, Extinguishers, Exits, and Floor Plans.***

*(Floor plans are posted around facilities and at the end of this report.)*

The buildings on each campus are fire-resistant and equipped with a fire alarm system and outside fire exits. Pull boxes, fire extinguishers, and alarm horns are located throughout the building. Fire alarms are tested, and fire drills may be planned.

In case of fire:

- Pull the alarm to summon help and alert others in the building.
- Notify authorities by calling 911 and calling from a safe location.
- Evacuate the building using the nearest exit. Close the doors behind you. (Fire requires oxygen to burn, and closing doors will help control the fire.)
- Do not use the elevator.
- If need be, crawl under the smoke. Smoke rises; the cleanest air will be near the ground.
- After leaving the building, reassemble at the appropriate assembly point (parking lot northeast of the College). Assist others in need.
- Accountability for students, staff, faculty, and guests is critical; report missing persons immediately to authorities.

If something (i.e., smoke, heat, flames, and debris) blocks your exit routes:

- Stay in the room with the door closed and get to the nearest windows.
- If possible, signal for help using a bright-colored cloth at a window.
- If you have access to a telephone, call 911 to alert authorities of your situation.

**Stop, Drop, and Roll:** If your clothes catch fire, stop where you are, drop to the floor, and roll over and over to smother the fire. Cover your face with your hands to prevent inhaling fumes.

**If the fire is small and you are trained to do so, extinguish the fire using the proper extinguisher. Do not re-enter the building until authorized to do so by police or other emergency response personnel.**

***Lakeview College of Nursing does not have on-campus housing, dormitories, or other residential facilities for students on campus.***

Lakeview College of Nursing has had zero active fires and zero fire alarms activated during this reporting period.



## **GAS LEAKS/FUMES/VAPORS**

### **If you detect natural gas or toxic/noxious material (fumes or vapors):**

- Do not pull fire alarms.
- Do not touch light switches or electrical equipment.
- Contact emergency services/ Police by calling 911
- Clear the area immediately if instructed to do so by the emergency dispatcher.
- Alert others to stay clear of the area.
- Remain upwind of the source.
- Provide your location and the location of the odor to the dispatcher.
- Provide as many details as possible to the dispatcher.
- If an evacuation occurs, do not re-enter the building until authorized to do so by emergency personnel.

## **EMERGENCY RESPONSE AND EVACUATION PROCEDURE**

In an emergency crisis or evacuation, Lakeview will appropriately notify the College community immediately and implement the appropriate procedures (i.e., crisis response, evacuation, etc.) The Dean of Nursing will serve as the coordinator of the crisis response team. The response procedure is developed for implementation in the event of the death of or severe injury to a student, faculty, or staff member or another natural disaster.

Should an immediate threat occur that warrants concern for the health or safety and security of students, faculty, and/ or staff, the College President and/or Dean of Nursing will begin an evacuation immediately through the best communication method possible. Lakeview will, without delay, determine the content of the notification unless the information will compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. The College President or Dean of Nursing will notify the larger community if appropriate. Lakeview will exercise safety measures, whether announced or unannounced, throughout the academic year.

## **ACTIVE SHOOTER**

In a hostile situation or one perceived as threatening violence, it is recommended that you follow the guidelines below. This information is to help in a critical situation and does not cover every possible situation. Please note that these types of incidents are highly unpredictable. An individual's response should depend on the particular circumstances at hand.

### **Contact Authorities:**

- Call **911** as soon as possible. Do not put yourself or anyone else in danger.

### **Secure Immediate Area:**

- Clear hallways immediately.
- Do not attempt to confront or apprehend the shooter (unless as a last resort).
- Lock and barricade doors if unable to exit the building safely.
- Turn off the lights.
- Close blinds and block windows.
- Turn off radios and computer monitors.
- Keep occupants calm, quiet, and out of sight. Take adequate cover/protection from bullets (*i.e., concrete walls, thick desks, and file cabinets*).
- Silence cell phones.
- Do not leave the room or unlock the door to see "what is happening."
- Place signs in exterior windows to identify the location of injured persons.

### **What to Report:**

- Your specific location, including building name and official room number.
- A number of people at your particular location and numbers/types of injuries.
- Number and location of the assailant(s), plus descriptors: race and gender; clothing description; physical features; weapon types (long gun or handgun); backpack; shooter's identity, if known; separate gunfire; explosions; etc.

### **Un-Securing an Area:**

- Remember: A shooter may not stop until an outside force engages him.
- Consider risks before un-securing rooms. If doubt exists about the safety of the individuals inside a room, that area should remain secured.
- Consider the safety of the masses vs. the safety of the few.
- Attempts to rescue people should only be made if they can be accomplished without further endangering yourself or anyone else.

## **HOSTAGE**

### **If you are taken hostage:**

- Stay calm. Be cooperative. Avoid eye contact. Do not threaten or intimidate; appear submissive.
- Remember that lives are your top concern. Before you say or do anything, consider the consequences for yourself and others. Your safety – and theirs – comes first.
- Notify **911** only if it will not endanger you or anyone else.
- Make careful mental notes about hostage-taker(s): age, skin color, hair, eye color, height and weight, color and type of clothing, distinguishing characteristics (voice, accents, language, etc.)
- Follow all directives from law enforcement officials.

## **ANTI-HARASSMENT IN EDUCATION**

Lakeview College of Nursing is committed to providing its students with an educational environment free from harassment and discrimination. The College will not tolerate harassment of Lakeview College of Nursing students by anyone, including administration, faculty, staff, other students, or any third party.

**Harassment Defined.** Harassment consists of unwelcome contact and/or conduct, whether verbal, physical, or visual, that is based upon a person's protected status, such as sex, color, race, religion, creed, ancestry, national origin, age, physical or mental disability, marital status, sexual orientation, or legally protected statuses.

**Discrimination Defined.** Discrimination is an unequal, unfair, or unwelcome treatment based on a person's protected status, such as sex, color, race, religion, creed, ancestry, national origin, age, physical disability, mental disability, marital status, sexual orientation, or any other legally protected status.

**Harassment and Discrimination in Education.** Lakeview College of Nursing prohibits harassment or discrimination, including but not limited to any conduct that negatively impacts the tangible benefits of education, interferes unreasonably with an individual's educational performance, or creates an intimidating, hostile, or offensive educational environment. Such prohibited conduct includes but is not limited to making jokes about a fellow student's disability or excluding a student from a study group based on race.

**Sexual Harassment.** Sexual harassment is unwelcome conduct based on sex, whether directed towards a person of the same sex or the opposite sex. It may include explicit sexual propositions, sexual innuendo, suggestive comments, sexually charged jokes, obscene printed or visual material (including electronically displayed material), and physical contact such as patting, pinching, or intentionally brushing against another person's body. All sexual harassment is expressly prohibited. Any sexual conduct, consensual or otherwise, shall be considered sexual harassment when:

A student's submission to such conduct is either explicitly or implicitly made a term or condition of receiving an education;

A student's submission to or rejection of such conduct is used to influence the student's educational development or participation in any College activity or program, including but not limited to:

- a. Admission to the College.
- b. Educational performance required or expected of the student.
- c. Attendance or assignment requirements are applicable to the students.
- d. The students will be admitted to courses, fields of study, or programs (including honors and other activities).
- e. Placement or course proficiency requirements apply to the student.
- f. Quality of instruction the student will receive.
- g. Tuition or fees are required of the student.
- h. Scholarship opportunities are available to the student.
- i. Any grade the student will receive in any examination, course, or instruction program.
- j. The progress of the student toward successful completion of the nursing program.
- k. The degree, if any, the student will receive.

The conduct has the purpose or effect of unreasonably interfering with an individual's educational performance or creating an intimidating, hostile, or offensive educational environment.

Reporting Harassment and Discrimination. All Lakeview College of Nursing students, educators, and administrators are responsible for helping ensure that all students are free from harassment and discrimination, regardless of the perceived level of severity. Suppose any Lakeview College of Nursing Student feels that they have experienced or witnessed harassment. In that case, the student shall immediately file a report pursuant to the Lakeview College of Nursing Grievance Policy in the Student Handbook. <https://www.lcn.edu/cataloghandbook>

Retaliation Prohibited. The College forbids retaliation against anyone for reporting harassment or discrimination, assisting other students in reporting, and/or participating in harassment or discrimination investigation. If any student feels that they have been retaliated against, they shall immediately file a Grievance report. <https://www.lcn.edu/grievance/form>

The College's policy is to investigate any complaints made under this policy impartially, thoroughly and promptly. The College will keep grievances, investigations, and strictly confidential results to the fullest extent possible. Suppose an investigation confirms that a violation of the policy has occurred. In that case, Lakeview College of Nursing will take appropriate corrective action to stop the prohibited conduct and to ensure that the prohibited conduct does not reoccur.

## **SEXUAL MISCONDUCT**

***Lakeview College of Nursing is committed to maintaining a safe and secure academic environment free of any form of sexual misconduct, including domestic violence, dating violence, sexual assault, stalking, and sexual harassment. Interim protection measures and accommodations will be provided to ensure the safety of victims of sexual assault, sexual violence, or rape. Amnesty will be provided to anyone reporting any violations of this policy. A violation of the Violence Against Women's Act shall constitute grounds for disciplinary action, up to and including dismissal from the College. In Illinois, sexual assault or rape is a felony and could result in an individual being sentenced to prison.***

### **Title IX Statement**

It is the policy of the College to comply with Title IX of the Education Amendments of 1972 and its implementing regulations, which prohibit discrimination based on sex in College programs and activities. Title IX and its implementing regulations also prohibit retaliation for asserting claims of sex discrimination. The College has designated Karlee Thomen, Title IX Coordinator, to coordinate its compliance with and respond to Title IX.

*Sexual Misconduct is a form of discrimination, and all complaints/reports will be responded to within 12 hours. If necessary, the College will take action to prevent the recurrence of discrimination and remedy its effects.*

## **DEFINITIONS**

**Consent** is a freely given, clear, unambiguous agreement between the participants to engage in sexual activity. Lack of verbal or physical resistance or submission by a person resulting from another person's use of or threat of force shall not constitute consent. Consent is deemed incapable of being given if the person's physical and/or mental control is markedly diminished as the result of alcohol, other drugs, illness, injury, or any other reason. Consent must be given each time the participants engage in sexual activity. Consent given on a prior occasion does not indicate future consent, and consent may be revoked at any time.

**Dating violence** is defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim, and where the existence of such a relationship shall be determined based on a consideration of the following factors: (1) the length of the relationship; (2) the type of relationship; (3) the frequency of interaction between the persons involved in the relationship. Dating violence includes but is not limited to sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

**Domestic violence** includes asserted violent misdemeanor and felony offenses. The crimes of violence are committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction of grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of jurisdiction.

**Forcible sexual offenses** are defined as "Any act directed against another person, forcible and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent," and include forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling.

**Non-forcible sex offenses** are defined as "Unlawful, non-forcible sexual intercourse" and include incest and statutory rape.

**Rape** is defined as penetration, no matter how slight, of the vagina or anus with any body part or object or oral penetration by a sex organ of another person without the victim's consent.

**Sexual assault** is classified as a forcible or non-forcible sexual offense that is physical contact of a sexual nature against one with or without one's consent. An offense that meets the definition of rape, fondling, incest, or statutory rape.

**Sexual harassment** is unwelcome conduct based on sex, whether directed towards a person of the same sex or the opposite sex. It may include explicit sexual propositions, sexual innuendo, suggestive comments, sexually charged jokes, obscene printed or visual material (including electronically displayed material), and physical contact such as patting, pinching, or intentionally brushing against another person's body. Sexual violence is a form of sexual harassment and: includes but is not limited to physical and sexual acts; unwelcome sexual touching or battery; rape; domestic violence; dating violence; and stalking. All sexual harassment is expressly prohibited.

**Sexual Misconduct** is any physical act of a sexual nature committed under duress or by force or without consent (a freely given, knowing agreement) of the individuals involved.

Sexual misconduct includes, but is not limited to:

- a. Any form of sexual penetration without consent.
- b. Intentional or knowingly touching another person, either directly or through the clothing, of sex organs, buttocks, or breasts for sexual gratification or arousal without the other person's consent.
- c. Intentional exposure of any part of a person's body for a sexual purpose.
- d. Use of email, text, phone, or any other form of communication to send sexually explicit materials that are unwelcomed by the recipient.

**Sodomy** is oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of their youth or because of their temporary or permanent mental or physical incapacity.

**Stalking** is engaging in conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress. Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly or indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.

## **PROCEDURES TO FOLLOW AFTER AN ASSAULT**

Victims of sexual assault or rape are strongly encouraged to report the incident to deter these assaults and ensure that victims receive the services they need. Steps should be taken to help deal with the physical and emotional trauma:

1. Go to a safe place; go somewhere to receive emotional support.
2. Report a sexual assault on campus to the Title IX Coordinator and/or Dean of Nursing.
3. Report the assault to the police. If requested, the Title IX Coordinator at the College may assist with notification.
4. Preserve all physical evidence.

To best preserve possible evidence, ***do not***:

- Wash
- Change clothes or clean the bed/linen where assaulted
- Urinate or defecate or douche
- Smoke
- Drink or eat
- Brush hair or teeth, or rinse mouth

In addition to physical evidence, pictures, notes, electronic messages, and phone records are evidence that should be preserved.

A medical exam is not a requirement for criminal proceedings, but it may be more challenging to investigate and prosecute if the evidence is not collected.

- Bring a change of clothes in case clothing is collected as evidence

5. Go to the hospital for a medical care police station, or call 911. Injuries should be treated, and an examination should be completed to document and collect physical evidence of the assault.
6. Seek professional counseling. This can help in the recovery from the psychological effects of the assault.

Please refer to this document's Resources for Victims of Sexual Assault section for a list of local resources that will provide immediate advice and assistance to victims of sexual assault or rape.

Although the College strongly encourages all members of its community to report violations of this policy to law enforcement, it is the victims' choice whether or not to make such a report, and victims have the right to decline involvement with the police.

## **REPORTING**

Any Lakeview College of Nursing student or employee may report that they may have experienced or witnessed an act of sexual misconduct or sexual harassment. **Reports may be made directly to Karlee Thomen, Title IX Coordinator, at [studentsfirst@lcn.edu](mailto:studentsfirst@lcn.edu) or [kthomen@lcn.edu](mailto:kthomen@lcn.edu) 217-709-0924 or by completing the online Incident Report Form on the LCN website [http://www.lcn.edu/incident\\_report/form](http://www.lcn.edu/incident_report/form).**

## **BYSTANDER INTERVENTION**

Bystanders may file an Incident report anonymously by completing the online form [http://www.lcn.edu/incident\\_report/form](http://www.lcn.edu/incident_report/form).

- **Offer support** if you suspect the person is being abused or has been sexually assaulted or stalked.
- **Speak out** against all forms of sexual violence.
- **Be an advocate** for preventing sexual violence.
- **Model** the behavior that values respect for others and promotes positive pro-social behavior.

## **RIGHTS & OPTIONS**

The College forbids retaliation against anyone for reporting any harassment, discrimination, or sexual misconduct, including domestic violence, dating violence, sexual assault, stalking, sexual harassment, or assisting other students in reporting and/or participating in an investigation. If any student feels that they have been retaliated against, they shall immediately file a Grievance report found on the LCN website: [https://www.lcn.edu/grievance\\_appeal/form](https://www.lcn.edu/grievance_appeal/form).

## **Crime Victims' Rights**

Whether a victim elects to pursue a criminal complaint, the College will assist victims of sexual assault, domestic violence, dating violence, and stalking. Crime victims' rights in Illinois can be found at [http://www.illinoisattorneygeneral.gov/victims/cv\\_rights\\_ilbro.pdf](http://www.illinoisattorneygeneral.gov/victims/cv_rights_ilbro.pdf).

## **CONFIDENTIALITY**

The College will protect the identity of persons who report having been victims of sexual assault, domestic violence, dating violence, or stalking to the fullest extent of the law.

## **RESOLVING COMPLAINT**

Resolution to complaints/reports of sexual assault, domestic violence, dating violence, and stalking will follow the Grievance Policy procedures. <https://www.lcn.edu/grievance/form>

The Grievance Policy procedures will be implemented by individuals who receive annual training on the issues related to sexual misconduct, domestic violence, dating violence, and stalking, implementation of these procedures, and how to conduct an investigation that protects the safety of victims and promotes accountability.

## RESOURCES: ON-CAMPUS

### Confidential Advisor for survivors

Lakeview College of Nursing will provide a confidential advisor to survivors to help them understand their options to report and seek medical, legal, and other services. Communication between a confidential advisor and survivor regarding an incident of sexual violence is subject to a privilege outlined in the Illinois Civil Procedure.

### Accommodations

The Victim may request a change in their academic arrangements by contacting the Dean of Nursing. Changes will be made if feasible and reasonable to do so. All reports filed with the College will remain confidential. Staff and faculty should report any on-campus sexual offenses to the Title IX Coordinator and/or Dean of Nursing and proper authorities. The College will take protective measures if the victim requests them and is reasonably available, regardless of whether they report the crime to campus authorities or local law enforcement.

## RESOURCES: OFF-CAMPUS

### Resources for Victims of Domestic Violence, Dating Violence, Sexual Assault, Stalking

#### On-Campus: Dean of Nursing and/or Title IX Coordinator

#### Other:

Rape Crisis Services  
310 W. Church Street, Suite 103  
Champaign, IL 61820  
Hotline: [\(217\) 355-5203](tel:(217)355-5203)

Outreach: A Woman's Fund, Inc.  
Rape Crisis Services  
237 N. Garrard Street  
Rantoul, Illinois 61866  
Hotline: [\(217\) 355-5203](tel:(217)355-5203)

A Woman's Fund, Inc.  
1304 E. Main Street  
Urbana, Illinois 61802  
Phone: [\(217\) 384-4462](tel:(217)384-4462)

Outreach: A Woman's Fund, Inc.  
Rape Crisis Services  
204 W. Washington, 2nd Floor  
Monticello, Illinois 61856  
Hotline: [\(217\) 355-5203](tel:(217)355-5203)

Your Family Resource Connection –  
REACH, 201 North Hazel St.  
Danville, IL 61832  
Hotline: [\(888\) 549-1800](tel:(888)549-1800)  
TTY: [\(217\) 443-5566](tel:(217)443-5566)

Satellite: Paris Regional Office  
122 W. Court Street  
Paris, IL 61944  
Hotline: [\(888\) 549-1800](tel:(888)549-1800)

Sexual Assault Counseling &  
Information Service  
PO Box 858  
Charleston, IL 61920  
Hotline: [\(888\) 345-2846](tel:(888)345-2846)  
TTY: [\(217\) 348-5033](tel:(217)348-5033)

Satellite:  
Counseling and information for Sexual  
Assault/Abuse  
10499 North State Highway,  
RR #1, Suite 1  
Robinson, IL 62454  
Hotline: [\(866\) 288-4888](tel:(866)288-4888)  
TTY: [\(618\) 544-9379](tel:(618)544-9379)

LifeLinks  
Mental Health  
750 Broadway Ave E  
**Mattoon, IL 61938**  
Phone: (217) 238-5700  
Crisis Number (during and after hours):  
1-866-567-2400

LifeLinks (Coles County Mental Health  
Center)  
Partner Abuse Intervention Services  
750 Broadway Avenue East  
**Mattoon, IL 61938**  
Phone: (217) 238-5734

Mental Health Center of Champaign  
County Mental Health  
202 W Park Ave  
**Champaign, IL 61820**  
Phone: (217) 373-2430

Center for Women in Transition  
Domestic Violence Victim Services  
508 E Church St  
**Champaign, IL 61820**  
Phone: (217) 352-7151

Mental Health  
210 Avenue C  
**Danville, IL 61832**  
Phone: (217) 442-3200

Crosspoint Human Services  
Domestic Violence Victim Services  
201 N Hazel St  
**Danville, IL 61832**  
(217) 446-1217



## **TRAINING AND AWARENESS**

The following topics were covered during new student orientation:

- Title IX (and the coordinator's name) – Karlee Thomen 217-709-0924.
- College Sexual Harassment/Sexual Misconduct policy and location
- Complaint Policy and Procedure
- Sexual Harassment- Definition
- Sexual Misconduct - definition
- Sexual Violence – definition
- Dating violence – definition, warning signs, resources
- Domestic Violence – definition, warning signs, resources
- Stalking – definition, warning signs, resources
- Bystander intervention – When to intervene, how to intervene
- Incident Form Placement - [http://www.lcn.edu/incident\\_report/form](http://www.lcn.edu/incident_report/form)

## **REGISTERED SEXUAL OFFENDERS**

The Illinois State Police is responsible for maintaining this registry. Follow the link below to access the Illinois State Police website. <https://isp.illinois.gov/Sor/Disclaimer>

## **MISSING STUDENT**

All students enrolled at Lakeview College of Nursing can register a person (i.e., parent, guardian, spouse, relative, or friend) to contact in case of an emergency with the Office of the Registrar/Records. When a student has been determined to be missing by classmates, faculty, or friends from class or clinical for over 24 hours, an official missing student report will be referred immediately to the Dean of Nursing or Title IX Coordinator. The emergency contact person will be contacted. If circumstances warrant a faster implementation, this requirement does not preclude implementing these procedures in less than 24 hours.

Only authorized campus officials and law enforcement officials may access this information in furtherance of a missing person investigation. The student is responsible for keeping the contact information current. Even if a student does not register a contact person, the Police Department will be notified that a student is missing.

Students, faculty, staff, and administration should familiarize themselves with all safety and security policies and procedures through the College website, [www.lcn.edu](http://www.lcn.edu), policy manuals, and handbooks.

## **FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT (FERPA)**

Per Public Law 93-380, Family Educational Rights and Privacy Act, strict confidentiality will be observed regarding student information. The nature of an educational institution requires that records must be kept and may be shared by the College administration, faculty, and advisors within the College when applicable.

The Act provides that the College may retain the right to release Directory Information, which is defined as the student's name, telephone number, all addresses, email addresses, date and place of birth, major, honors, awards, photo, classification, dates of enrollment, enrollment status, degrees conferred, graduation distinctions and the institution attended immediately before admission. In the absence of written notice by a student to withhold any or all information included in the definition of "Directory Information," the College reserves the right to release

any aforementioned information. Students may refuse to disclose information to anyone except College administration and faculty. Information such as social security numbers, race, and grades will not be released to a third party without the student's written permission. Information about students may be given without written consent in an emergency or to protect the student's or others' health and safety.

Specifically, the FERPA Act states the following:

The Family Educational Rights and Privacy Act (FERPA) (20 USC § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The rule applies to all schools that receive funds under an applicable US Department of Education program.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when they reach the age of 18 or attend a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless parents or eligible students cannot review the documents for reasons such as great distance. Schools may charge a fee for copies.

Parents or eligible students can request that a school correct records they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student can place a statement with the record, setting forth their view about the contested information.

Generally, schools must have written permission from the parent or eligible student to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- School officials with legitimate educational interests;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies and
- State and local authorities within a juvenile justice system, under specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow them a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA.

The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

You may call (202) 260-3887 (voice) for additional information or technical assistance. Individuals who use TDD may call the Federal Information Relay Service at 1-800-877-8339.

Alternatively, you may contact us at the following address:

Family Policy Compliance Office  
US Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605

### **Notification of Rights under FERPA for Postsecondary Institutions**

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

(1) The right to inspect and review the student's education records within 45 days of the College receiving an access request.

A student should submit to the registrar, dean, head of the academic department, or another appropriate official a written request that identifies the record(s) the student wishes to inspect. The College official will make access arrangements and notify the student of the time and place the documents may be inspected. If the records are not maintained by the College official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

(2) The right to request the amendment of the student's education records that the student believes are inaccurate, misleading, or otherwise violating the student's privacy rights under FERPA.

A student who wishes to ask the College to amend a record should write the College official responsible for the record, clearly identify the part of the record the student wants to be changed, and specify why it should be changed.

If the College decides not to amend the record as requested, the College will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. When notified of the right to a hearing, additional information regarding the hearing procedures will be provided to the student.

(3) The right to provide written consent before the College discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

The College discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the College in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the College has contracted as its agent to provide a service instead of using College employees or officials (such as an attorney, auditor, or collection agent);

a person serving on the Board of Directors; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing their tasks.

A school official has a legitimate educational interest if they need to review an education record to fulfill their professional responsibilities for the College.

(4) The right to file a complaint with the US Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office  
Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-5901

### **VOTER REGISTRATION**

As a Title IV Federal Student Financial Aid program participant, Lakeview College of Nursing provides students links to voter registration, resources, and awareness of constitutional rights and voting information. If you want to participate in local, state, or national elections, please visit the Election Assistance Commission website. <https://www.elections.il.gov/>  
Visit <https://lcn.edu/voter-registration> to learn how you can register to vote.

### **UNAUTHORIZED DISTRIBUTION OF COPYRIGHTED MATERIALS**

Lakeview College of Nursing is committed to complying with the requirements of all copyright laws. The faculty, staff, and students must abide by the federal Copyright Act (Title 17 of the US Code) and the Technology, Education, and Copyright Harmonization (TEACH) Act, Digital Millennium Copyright Act, and other applicable laws. The aforementioned Acts dictate policy on how institutions may use the works of others. Lakeview College of Nursing intends to comply with this intellectual property, copyright, and fair use guidelines. The incorporation of copyright compliance protects the ideas and products that Lakeview College of Nursing's faculty, staff, and students create and outside materials used for academic purposes. Equipment owned by the College may not be used for illegally copying or sharing copyrighted materials such as software, movies, or music. Individuals who violate this policy will be subject to disciplinary action to the extent of dismissal or termination from Lakeview College of Nursing.

The ownership of and copyright to teaching aids, films, outlines, books, and manuals that have been developed on College time and with College materials, through College funds or with technical or secretarial assistance provided by the College, are vested in Lakeview College of Nursing unless exceptions are negotiated and contracted in advance of material preparation.

## CRIME STATISTICS

Lakeview College of Nursing - **DANVILLE**  
903 N. Logan Avenue

Criminal Offenses	On-Campus			Public Property			Total		
	2020	2021	2022	2020	2021	2022	2020	2021	2022
<b>Criminal Homicide</b>									
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
<b>Sex Offenses</b>									
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	4	0	1	4	0	1
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0

<b>HATE CRIMES</b>	On-Campus			Public Property			Total		
Crimes Offenses	2020	2021	2022	2020	2021	2022	2020	2021	2022
<b>Criminal Homicide</b>									
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
<b>Sex Offenses</b>									
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Destruction/Damage/ Vandalism of property	0	0	0	0	0	0	0	0	0

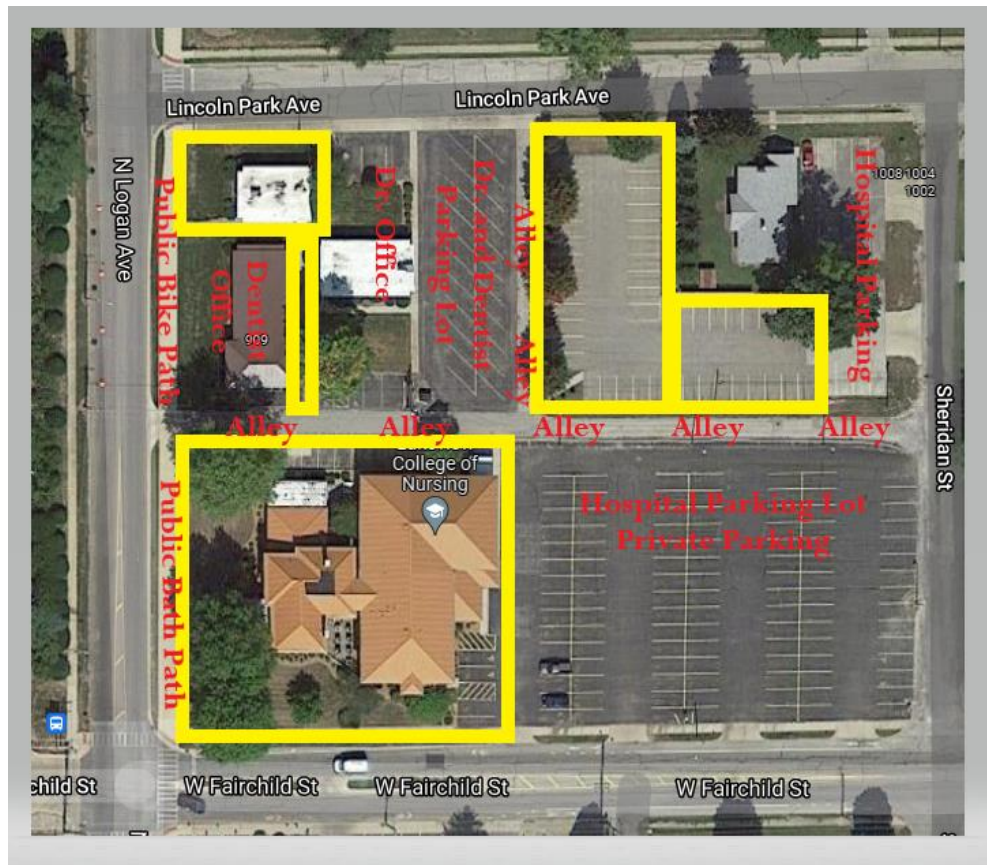
The category of bias that motivates the crime will be determined and reported if the victim was intentionally selected because of the perpetrator's bias. (Categories include race, gender, gender identity, religion, sexual orientation, disability, ethnicity/national origin, or political belief.)

VIOLENCE AGAINST WOMEN	On-Campus			Public Property			Total		
	2020	2021	2022	2020	2021	2022	2020	2021	2022
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

OFFENSE TYPE	On-Campus			Public Property			Total		
	2020	2021	2022	2020	2021	2022	2020	2021	2022
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Weapons Possession	0	0	0	0	0	0	0	0	0
Campus Disciplinary	0	0	0	0	0	0	0	0	0
Weapons Carrying/Possession	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0

Total unfounded crimes in aggregate.	0	0	0	0	0	0	0	0	0
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The highlighted area shows property for Lakeview College of Nursing:



## CRIME STATISTICS

Lakeview College of Nursing - **CHARLESTON**  
580 West Lincoln Avenue

Criminal Offenses	On-Campus			Public Property			Total		
	2020	2021	2022	2020	2021	2022	2020	2021	2022
<b>Criminal Homicide</b>									
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
<b>Sex Offenses</b>									
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0

<b>HATE CRIMES</b>	On-Campus			Public Property			Total		
Crimes Offenses	2020	2021	2022	2020	2021	2022	2020	2021	2022
<b>Criminal Homicide</b>									
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
<b>Sex Offenses</b>									
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Larceny-theft									
Destruction/Damage/ Vandalism of property	0	0	0	0	0	0	0	0	0

The category of bias that motivates the crime will be determined and reported if the victim was intentionally selected because of the perpetrator's bias. (Categories include race, gender, gender identity, religion, sexual orientation, disability, ethnicity/national origin, or political belief.)

VIOLENCE AGAINST WOMEN	On-Campus			Public Property			Total		
	2020	2021	2022	2020	2021	2022	2020	2021	2022
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

OFFENSE TYPE	On-Campus			Public Property			Total		
	2020	2021	2022	2020	2021	2022	2020	2021	2022
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Weapons Possession	0	0	0	0	0	0	0	0	0
Campus Disciplinary	0	0	0	0	0	0	0	0	0
Weapons Carrying/Possession	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0

Total unfounded crimes in aggregate.	0	0	0	0	0	0	0	0	0
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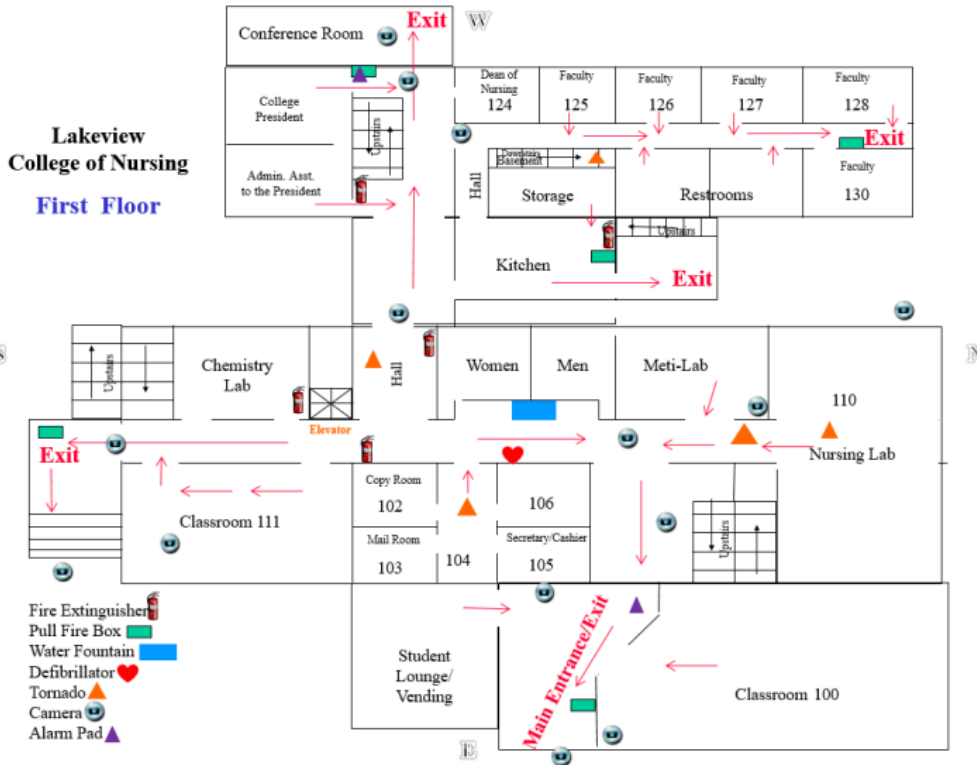
The highlighted area shows property for Lakeview College of Nursing, Charleston location:



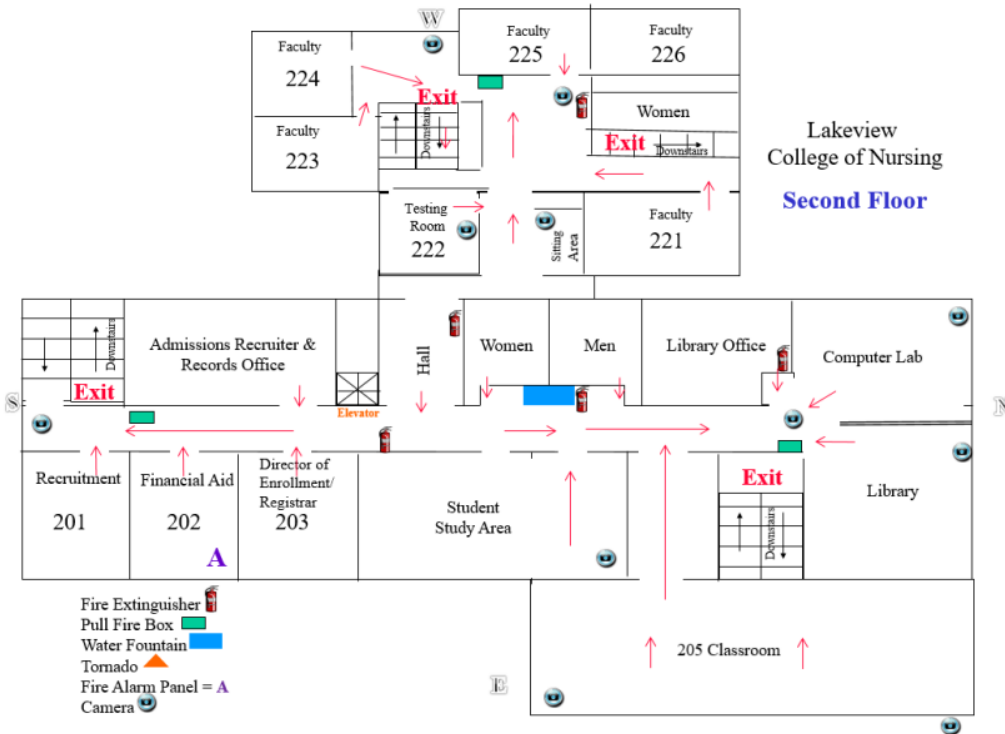


# FLOOR PLANS

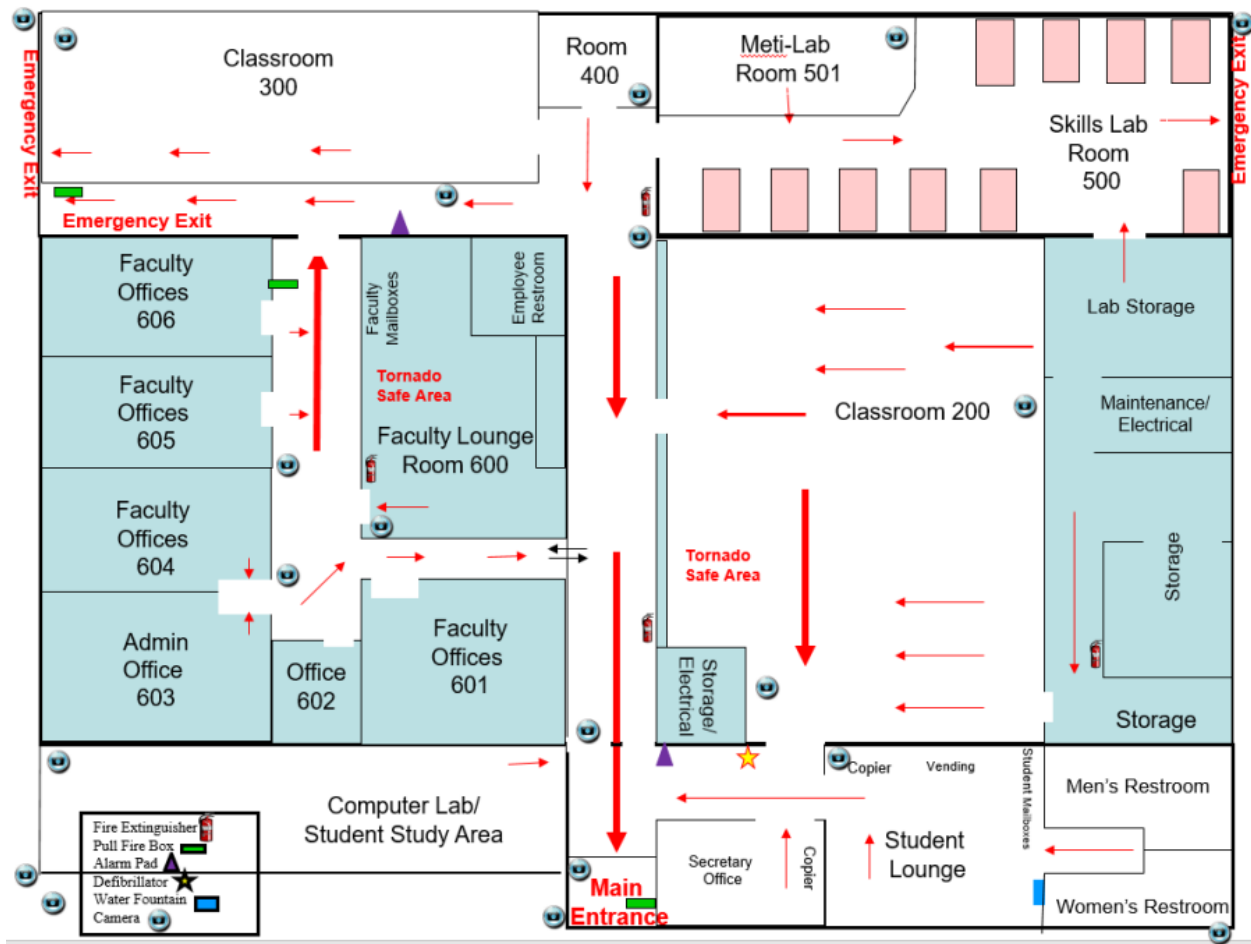
## Danville – First Floor



## Danville – Second Floor



# Charleston Floor Plan





**LAKEVIEW**  
**COLLEGE OF NURSING**

[www.lakeviewcol.edu](http://www.lakeviewcol.edu)